

**Stated Session Meeting
Presbyterian Church of the
Master**Tuesday, July 20, 2021

The Session of Presbyterian Church of the Master met for the first time in person since the COVID restrictions at 6:30 PM in the library for its stated meeting.

The meeting was opened with prayer by the Moderator, Rev. Robert Keefer at 6:30 PM. Session members present were: Kathy Egr, Mark Frans, Moderator Rev. Robert Keefer, Debby Marsh, Dee Moriarty, Marilyn Puett, Guy Shelton, and Doug Wise

Session members absent were: Clerk Andy Cook, Dawn Dewey, Margo Forsythe, Bill Norton, Katie Petersen, and Jon Sutula

Membership present constituted a quorum. Others present were:

- Bill Joe, Treasurer
- Amanda Wise, Deacon Chairperson

Agenda

The agenda was approved as presented.

Report of the Clerk

Minutes approved:

- Minutes of Stated Session Meeting, held May 18 2021

Record of Funerals:

- Virgil William Anderson (non-member, spouse of member Diane Anderson), May 21, 2021, at Roeder Funeral Home, Rev. Robert Keefer officiating
- James Howard Smith, June 23, 2021, in PCM's Sanctuary, Rev. Robert Keefer officiating
- Clara Mae Swanson Connelly, July 10, 2021, in PCM's Sanctuary (buried at Forest Lawn), Rev. Robert Keefer officiating

Record of Weddings:

- Melisa Ann Jack to Nicholas Scott Pellman, May 22, 2021, in PCM's Sanctuary, Rev. Robert Keefer officiating

- Deacons Report-Amanda is thankful that her members are always engaged, especially for Rainbow House meals-about fifty families have been fed when PCM Deacons provide the meal. Gift bags have been taken to between ten and fifteen members. Homebound communion is another Deacon project.
- Pastor's Report-many things for the record-
 - witness at the Pride festival
 - congregational vitality is becoming more evident
 - how to incorporate Mathew 25-good presentation by Bill Norton

- maybe a session retreat

Miscellaneous Reports

Treasurer's Report: Bill Joe

Ministry Reports

Reports were received from the following committees: Committee Reports:

- Stewardship and Finance – start working on a plan for the fall campaign-minute for mission on how money is used by each group
- Outreach-September 26th-Steve Smith, author of “Reclaiming We” 6:30 p.m.
- Worship, Sacraments, and Music-thinking about reinstating wine into communion

Actions Taken By Session:

➤ ***Action Sheet: Policy revision regarding expense vouchers***

Payment vouchers shall be submitted along with related bills/invoices/receipts, etc., to the PCM Accountant for all expenses incurred requiring payment of church funds. Following processing of the payment voucher, the PCM Accountant will make payment. Persons responsible for church budget items (generally, Session committee chairpersons and other budget chairpersons e.g.: Board of Deacons, Presbyterian Women funds, Memorial fund, etc.) have payment voucher approval authority. The church Treasurer shall not approve payment vouchers for payment. Payment vouchers shall not be approved by the person requesting his/her own reimbursement.

- Additionally, payment vouchers shall be used to authorize transfer of funds between accounts.

Motion Passed

Old Business:


- Appointment of Elders to the Nominating Committee-Chair-Elder Guy Shelton and Elder Kathy Egr will be the other session representative.

New Business:

- Hosting Coffee and Treats in the Commons for Session will be Margo Forsythe and Mark Frans
- Baptism Request-Steve and Alison Lynn's son-approved

Reflections, Closing Prayer and Adjournment: Elder Marilyn Puett

The next Stated Session meeting will be held Tuesday, August 17, 2021, at 6:30 p.m.



Marilyn Puett
Protem Clerk to Session

